



Franktown District
P.O. Box 485
2068 N. State Highway 83
Franktown, Colorado 80116-0484
Phone 303-660-9625; FAX 303-688-2919

July 3, 2013

Woodmoor Mountain HOA
c/o Jim Marcussen
13500 Deer Ridge Way
Larkspur, CO 80118

Dear Jim,

Congratulations! Woodmoor Mountain HOA has been awarded **\$3,200.00 (4 days of chipping)** in grant funding towards the Woodmoor Mountain Fire Mitigation Program. The funding will reimburse the community up to \$800/day for out-of-pocket expenses for chipping after the 50/50 match requirement is met. Enclosed are two documents that need to be signed/initialed and returned to our office to accept the grant.

Also enclosed is an in-kind tracking form (Form D) for you to make copies of and provide to landowners to track their time reducing fuels on their property in preparation for the slash program. It is important to track time for everyone involved in the program in order to document matching funds and show participation from the community. Landowner time is currently valued at \$21.79/hour. Work can be tracked starting July 3rd through October 30, 2013. Work that occurred prior to the grant being awarded is **not** eligible as in-kind match.

When the project is complete please submit a report addressing the following information:

- Estimated volume of slash treated (length x width x height of slash piles/vehicle loads)
- Before and after photos of the project
- Map of the community/communities involved
- Spreadsheet that provides full names and addresses of each property owner served
- Spreadsheet with names of volunteers and hours donated (Form D)
- Original invoices for chipper, masticator, truck for hauling slash, etc. Please be sure to break out costs per day for chipping and costs per acre for demonstration sites.

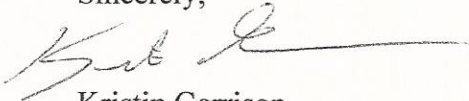
- Provide a summary of education/outreach efforts that were conducted as part of this project and include copies of any fliers, meeting announcement, or other education/outreach materials.

There will be two reimbursement forms that will need to be completed once the reporting package is submitted to our office. I will assist you with completing these forms after reviewing the reporting package.

I have also provided copies of the CSFS publications "Protecting Your Home from Wildfire: Creating Wildfire-Defensible Zones" and "Managing Gambel Oak" for you to distribute to community members. If you need more copies please contact the office and we will provide additional copies for you.

Please contact me if you have any questions about the grant.

Sincerely,



Kristin Garrison
District Forester

Enclosures: Colorado Project Notice
Exhibit A-Scope of Work
Form D: CSFS Financial Assistance Cost-Share Program Cost
Documentation
CSFS Quick Guide: Protecting Your Home From Wildfire: Creating
Wildfire-Defensible Space
CSFS 6.311 Managing Gambel Oak

Financial Assistance Program

Cooperative Match Project

To be conducted by:

Woodmoor Mountain HOA

Project Number: 2013 FR Slash-02

Estimated Project Cost: \$23,632.00

Funding provided by CSFS: \$3,200.00

Minimum Recipient Match: \$3,200.00

Project to be completed by: October 30, 2013

Based on the strength of the application submitted by **Woodmoor Mountain HOA**, the Colorado State Forest Service is providing funding in the amount up to but not exceeding **\$3,200.00 (\$800/day for chipping)** to accomplish the project described in the attached scope of work.

As the cooperator, **Woodmoor Mountain HOA**, will be reimbursed for actual (hard dollars spent) costs incurred in implementing the project up to the amount listed above once the following requirements are met:

- A. Complete work as described in "*Attachment A*" (scope of work).
- B. Provide documentation that project funds have been matched at a minimum ratio of 1:1.
- C. Complete and submit through the local CSFS District Office periodic Grant Report(s)/Reimbursement Request(s) using the form provided in "*Attachment B*", as needed, and a Final Report that provides details on expenditures and accomplishments as a result of this project. Submission to:

CSFS Franktown District

P.O. Box 485

Franktown, CO 80116

Attn: Kristin Garrison

- D. Certify that neither the cooperator nor any principals represented herein are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

This funding will remain available until **October 30, 2013**. It may be extended at any time at the discretion of CSFS.

As a representative of the cooperator, I have read and understand the conditions of participating in this cooperative match project.

Cooperator Signature:

Date:

Mailing Address:

Jim Marcussen
13500 Deer Ridge Way
Larkspur, CO 80118

Telephone Number: 719-323-7198

Email Address: Mtntop01@gmail.com

EXHIBIT A
Financial Assistance Program
Cooperative Match Project
SCOPE OF WORK

Project Number: 2013 FR Slash-02

Cooperator: Woodmoor Mountain HOA

Work to be completed:

The Woodmoor Mountain HOA has sponsored and supported fire mitigation chipping projects for its residents for many years. This has benefited the Woodmoor Mountain area in reducing slash already on the ground, thinning overgrown areas, and creating defensible spaces around homes. Last year the HOA funded over \$6000 in chipping services for those residents who performed fire mitigation efforts on their properties. The \$6000 was a significant portion of the HOA budget and represented approximately 20% of dues and donations collected by the HOA for all 2012 obligations, maintenance, and services to be performed in the community.

The project is a continuation of annual chipping events where property owners voluntarily cut slash, trim trees, and create defensible spaces around their homes. Slash is then taken to curbside and/or community drop-off sites for chipping

- Woodmoor Mountain has approximately 1000 acres with 158 properties and 65 homes. Last year approximately 1/6 of the property owners participated and a similar number is expected this year
- This project, combined with our Community Town Hall Meeting on Fire Mitigation and Preparedness, as well as our Community Support and Education Event (See attachment) is intended to both physically support reduction of fire hazards within our property and to educate our residents. Our Fire Mitigation Group is sponsoring and organizing these events.

Milestone dates: Last year the chipping event was conducted in September over 4 days and our objective is similar this year. Significant milestones will be the completion of all chipping and the receipt of the invoice for chipping services.

Standards or Guidelines: Will meet CSFS guidelines appropriate for treatment.

Project Period: July 3, 2013-October 30, 2013

Funded Amount: \$3,200.00 (\$800/day for 4 days of chipping)

Minimum cooperator match: \$3,200.00

Deliverables: 4 days of chipping

Project Types: Fuels reduction

All work completed under this project must be certified as meeting minimum Colorado State Forest Service standards prior to any reimbursement being made to the cooperator. Attachment B to the project entitled "Attachment B, Grant Report/ Reimbursement Request, WFSM Competitive Grants" will be the document used to both request reimbursement and to certify that work has been completed to minimum standards.

Initials:

